

Leader Job Description

Background

CHEEERS: DHT volunteers work with one specific hospital in Kisiizi, Uganda. This relationship has been formed over the past 15 years. Each year a group of healthcare workers travel to Kisiizi Hospital for a 2 week trip. This is made up of a number of disciplines. Usually there will be two members of a discipline paired together. The focus of this trip is to provide a workshop about a specialist topic, continue to provide education and support to the hospital workers, and complete quality improvement projects / service development projects collaboratively with the staff at the hospital. The cost of the trip is completely self-funded by volunteers. All money fundraised is used to achieve targets set out with hospital management. In previous years these targets have included a digital x-ray machine, an echocardiogram and a paediatric bronchoscope alongside education funding for staff to further develop their clinical skills.

Key working relationships

- Fellow volunteers
- Hospital Staff at Kisiizi Hospital
- CHEEERS: DHT Board of Trustees

Purpose of role

A leader must participate in the logistical management of the trip. They provide guidance and support to the wider volunteer group. They liaise with the hospital management to ensure the smooth running of a trip while in Uganda. They work closely with the Board of Trustees of CHEEERS: DHT to organise the trip and to problem solve any issues that arise while in Uganda.

Roles and responsibilities

- Attend and actively participate in training days prior to the trip.
- Ensure all personal preparations for the trip are completed. This includes but is not limited to: budgeting for the trip, vaccines, travel visas, packing etc.
- Assist with the organisation and deliverance of project and workshop goals.
- Manage the logistics of organising the workshop.
- Manage finances related to the goals of the trip.
- Provide support for volunteers.
- Provide leadership and support if conflict arises within the group.
- Work closely with the CHEEERS: DHT Board for logistical planning and for guidance with supporting the group.

Essential Criteria

- Minimum 3 years of relevant professional experience in a specific discipline.
- Senior grade professional experience involving leading and supervising junior staff members.
- Registered with a recognised governing body.
- Previous leadership experience.
- Previous experience working in a MDT.
- Previous experience in leading a quality improvement or service development project.

Desirable Criteria

- Post graduate training in leadership.